

Parish Council of Coleford

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Gallant Hill Farm
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2nd May 2024

Coleford Parish Council Meeting

A Meeting of Coleford Parish Council will take place on **Wednesday 8th May 2024 to follow the Annual Parish Council meeting which starts at 7.00pm** at @ The Hub, Church Street. This meeting will not start before 7.30pm.

Everyone is welcome.

Miss Vickie Watts
Clerk to the Council

AGENDA

- 1. Public Forum**
- 2. Apologies for Absence (acceptance of any reasons offered)**
- 3. Declaration of Interest and Dispensations granted since last meeting:**
- 4. Approve the minutes from the meeting held on 10th April 2024**
- 5. Actions arising from the minutes**
- 6. Reports**
 - 6.1 Somerset Council
 - 6.2 PCSO
- 7. Planning Applications**
- 8. Planning updates including enforcement issues**
- 9. Decide on whether Coleford Parish Council should accept the invitation to join the Holcombe Panning and Development group**

10.Highways including:

- 10.1 Councillor update
- 10.2 Report of any new issues to be reported

11.Update on Allotments

- 13.1 Update on installation of the car park
- 13.2 Agree purchase of compostable toilet for the allotments
- 13.3 Agree installation of additional water points

12.Finance

- 12.1 Agree Bank Reconciliation
- 12.2 Review and approve the year end accounts 2023/24
- 12.3 Agree Financial Risk Assessment 2024/25
- 12.4 Agree Asset Register 2024/25
- 12.5 Consider & approve section 1 Audit - Annual Governance statement 2023/24
- 12.6 Consider & approve section 2 Audit - Accounting statements 2023/24
- 12.7 Discuss & agree quotes for fence repair @ Highbury Playing Field, Highbury Play Area and removal of bench at Stockhill
- 12.8 Accounts approved for payments

13.Update on the Health & Wellbeing grant application

14.Agree memorandum of understanding for Community Payback

15.Discuss and agree request for engagement in an exercise to help pull together ‘a guidance toolkit for public rights of way maintenance

16.Meetings to attend or attended

17.Correspondence

18.Matters of Urgency – at the Chairman’s Discretion

19.Date of Next Meetings:

- | | |
|----------------------------|------------------------|
| 22 nd May 2024 | Planning meeting |
| 12 th June 2024 | Parish Council meeting |

20.The meeting will go in to private session

Members of the Public and Press are welcome to attend any meetings of the Parish Council, although there are occasions when meetings must go into private session when dealing with matters of a confidential nature