

# Parish Council of Coleford

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## Minutes of the Parish Council Meeting held Wednesday 28<sup>th</sup> February 2024

**Present** Cllr Ham, (Chairman presiding) Allen, Banks, Bell, Drescher, Evans, Moulding, Pearce, Paterson and Townsend

In attendance: 1 member of the public present  
The Clerk, Vickie Watts taking the minutes

### 1. Public Forum

- 1.1 There had been a report of a metal object being thrown over the boundary wall of Newbury Manor School which had resulted in a car window being smashed as drove along the adjacent lane. It was agreed that the Clerk would write to the school and request that a fence be installed along the top of the wall to prevent future incidents.

*Action: Clerk to write to Newbury Manor School*

- 1.2 The 20mph sign with flashing lights has never worked since installation. Can this be addressed by Somerset highways?

*Action: Cllr Townsend to raise with Somerset Highways*

- 1.3 The drains near to Hippys Farm need to be cleared and others in the area.

*Action: Cllr Townsend to raise with Somerset Highways*

- 1.4 Potholes reported on Dark Lane towards Luckington and on Brewery Lane near to Lipyeate Cross.

*Action: Cllr Townsend to report to Somerset Highways*

- 1.5 A trip hazard has been reported on the footpath along from the yellow gate towards Beacon View. Cllr Allen to investigate and advise Clerk of any action required.

*Action: Cllr Allen to liaise with Clerk of action required.*

### 2. Apologies for Absence (acceptance of any reasons offered)

Cllr Barrett, Douglas-Burke and West had sent apologies which were accepted by the Clerk.

### 3. Declaration of Interest and Dispensations granted since last meeting

Cllr Townsend declared an interest in the planning application ref 2024/0163/OUT.

### 4. Planning Applications

There were none

**5. Planning updates including enforcement issues**

**5.1 2024/0163/OUT - Land at Anchor Road Lipyeate Coleford Frome Somerset**

Outline application for the erection of up to 75 dwellings, associated infrastructure, landscape and biodiversity enhancements, all matters reserved except for access from Anchor Road

Discuss whether to contribute towards instructing a planning consultant

After discussion it was proposed by Cllr Allen and seconded by Cllr Paterson that the Council would not instruct a planning consultant at this stage but would submit detailed objections as agreed at the meeting held on 14<sup>th</sup> February, which would be sent by the Clerk to the planning officer before the deadline of the 12<sup>th</sup> March 2024.

**Vote: 8 For, 0 Against and 2 Abstentions (1 Somerset Councillor)**

*Action: Clerk to send the response to the Planning Officer*

**5.2 2023/0492/FUL Playing Field Coleford. Discuss and consider the conditions required by Sport England if the application is approved**

Sport England have written to the planning officer to say that they would agree to the planning application provided 2 conditions are stipulated. The first relates to approving the design and layout of the pitches, which Pennys are dealing with. The second relates to a management and maintenance scheme being agreed prior to the pitches being used.

After discussion it was agreed that the Clerk would speak with the Coleford Athletic Football Club to ask them to put this information together to satisfy the condition.

*Action: Clerk to meet with the CAFC representative to discuss*

**6. Consider quotes for the removal of the broken waste bin outside the Church Hall.**

The Clerk had sought from several contractors but had only received one quote. After discussion it was agreed that the quote from Nippers Tippers would be accepted.

*Action: Clerk to contact the contractor to accept the quote*

**7. Allotments**

**7.1 Update on Coleford allotments**

The Clerk confirmed that there were 4 plots remaining with 3 people currently interested. It was agreed that a working party meeting was required to discuss the installation of further water stations, water supply for the orchard and to review whether there are other issues that need to be addressed.

*Action: Clerk to liaise with working party suitable date to meet*

**7.2 Consider quotes for toilets at the allotments**

An application has been submitted to Halecombe Quarry for funding towards a compostable toilet. It was suggested that a portaloos could be installed at a cost of approx. £30 per week (fully serviced) whilst funding was secured and the toilet installed. Cllr Bell said that he may have a lead for a toilet which could be used during the interim.

*Action: Cllr Bell to make enquiries about toilet*

- 7.3 Consider quotes received for the car park ground works and select contractor  
Cllr Ham confirmed that he had received 3 quotes which ranged from £1400 to £1800 to complete the work to create the car park based on it taking 20 hours. The stone was being supplied by a local quarry free of charge. It is hoped that they will also cover the delivery but if not, this could cost in the region of £500. It is hoped that if the planning permission is passed that the work can be completed in April.

It was proposed by Cllr Bell and seconded by Cllr Allen that Cllr Ham should instruct the contractor who was able to complete the work at the earliest opportunity at a cost of no more than £1800 as soon as the planning permission is confirmed.

**Vote: 8 For, 0 Against and 2 Abstentions (1 Somerset Councillor)**

***Action: Cllr Ham to instruct the contractor.***

**8. Correspondence**

21/02/24 – Complaint received regarding children playing on the green at Goodeaves resulting in damage to fences, cars and trees. A request was made for a sign to be erected for ‘No Ball Games’. The Clerk has responded confirming that the land is not owned by the Parish Council and that they should contact the land owner to discuss. It was also stated that the police should be informed if there had been damage via 101. The local PCSO has been made aware and has contacted the person who made the request.

27/02/24 – Somerset Council have emailed to provide an update on Highway Maintenance Devolution – Options for local enhancement to routine highways maintenance services. Shared to all Councillors for consideration at a later meeting.

***Action: Agenda item for April***

**9. Date of Next Meetings:**

13<sup>th</sup> March 2024 - Parish Council meeting  
17<sup>th</sup> March 2024 10am to midday – Village Litter pick  
27<sup>th</sup> March 2024 – Planning meeting