

# Parish Council of Coleford

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2<sup>nd</sup> November 2023

## Coleford Parish Council Meeting

A Meeting of Coleford Parish Council will take place on **Wednesday 8<sup>th</sup> November 2023 at 7.00pm** at @ The Hub, Church Street. Everyone is welcome.

Signed

Miss Vickie Watts  
Clerk to the Council

## AGENDA

1. **Public Forum**
2. **Apologies for Absence (acceptance of any reasons offered)**
3. **Declaration of Interest and Dispensations granted since last meeting**
4. **Approve the minutes from the meeting held on 11<sup>th</sup> and 25<sup>th</sup> October 2023**
5. **Actions arising from the minutes**
6. **Reports**
  - 6.1 Somerset Council
  - 6.2 PCSO
7. **Planning Applications**

2023/2106/HSE - Proposed side extensions and loft conversion with dormers  
Hovan Bungalow Harris Vale Coleford
8. **Planning updates including enforcement issues**
9. **Emergency planning in Coleford including:**
  - 9.1 Registering a building as a 'Safe Place' with Somerset Prepared.
  - 9.2 Creating an Emergency Plan for Coleford
10. **Highways including:**
  - 10.1 Councillor update
  - 10.2 Report of any new issues to be reported

## **11. Finance**

- 11.1 Agree Bank Reconciliation
- 11.2 Agree bank transfer of £35,058.00 to Sports Surfacing Solutions for MUGA Fence
- 11.3 Consider providing a grant to the Citizens Advice Somerset
- 11.4 Review small grant applications
- 11.5 Accounts approved for payments:

## **12. Allotments**

- 12.1 Update on the review of all village allotments
- 12.2 Consider quotes for a generator for pumping water at the allotments
- 12.3 Consider quotes for a secure external housing for generator at the allotments
- 12.4 Consider quotes for compostable toilet

## **13. Review Cemetery rules**

## **14. Discuss whether the host a warm space this winter**

## **15. Consider supporting Christmas Lights switch on at Highbury Playing Field**

## **16. Review annual inspection report of the Playing Fields and Play Equipment**

## **17. Discuss and review quotes to address the electric supply at Highbury changing rooms**

## **18. Discuss and agree the charge to Coleford Athletic Football Club for use of Highbury Changing Rooms for 2023-24**

## **19. Meetings to attend or attended**

## **20. Correspondence**

## **21. Matters of Urgency – at the Chairman’s Discretion**

## **22. Date of Next Meetings:**

- 22<sup>nd</sup> November 2023 – Planning meeting
- 13<sup>th</sup> December 2023 - Parish Council meeting