

# Parish Council of Coleford

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Miss V Watts  
Clerk to the Council  
Tel: 07971 516916 / 01749 880428  
Email: [clerk@colefordpc.org.uk](mailto:clerk@colefordpc.org.uk)

Gallant Hill Farm  
Foxcote  
Radstock  
BA3 5YB

5<sup>th</sup> January 2023

## Coleford Parish Council Meeting

A Meeting of Coleford Parish Council will take place on **Wednesday 11<sup>th</sup> January 2023 at 7.00pm** at @ The Hub, Church Street.

Everyone is welcome.

Signed

Miss Vickie Watts  
Clerk to the Council

## AGENDA

- 1. Public Forum**
- 2. Apologies for Absence (acceptance of any reasons offered)**
- 3. Declaration of Interest and Dispensations granted since last meeting**
- 4. Approve the minutes from the meeting held on 14<sup>th</sup> December 2022**
- 5. Actions arising from the minutes**
- 6. Co-option of Councillors**
- 7. Planning Applications**  
[2022/2490/FUL](#) & [2022/2491/LBC](#) Change of use from residential school (Class C2) to a day school, (Class F1) and internal alterations to first floor.  
Newbury Manor School Tinkers Lane Newbury
- 8. Planning updates including enforcement issues**
- 9. Discuss and agree whether to submit the planning application for the levelling of the football pitch at Highbury playing field**
- 10. Discuss and agree response to Publication of Draft Supplementary Planning Document: Greenspace**

**11. Reports**

1. PCSO
2. Somerset County Council
3. Mendip District Council

**12. Unitary update****13. Update on the Community Review Project. Discuss and approve any recommendations****14. Highways including:**

1. Councillor update
2. Report of any new issues to be reported

**15. Finance**

1. Bank Reconciliation
2. Discuss and agree whether to underwrite the costs of the production of the new Parish Magazine for 2023
3. Consider whether to appoint PATA Payroll to undertake payroll services
4. Discuss and agree 3<sup>rd</sup> Quarter budget review for 2022/23
5. Discuss and agree Budget / Precept for 2023/24
6. Accounts approved for payments

**16. Update on the Allotments including:**

1. Discuss access and parking
2. Approve and sign the lease
3. Ratify the tenancy agreement
4. Consider quotes for fencing materials
5. Consider quotes for installing fencing

**17. Consider memorial application****18. Consider whether to declare a Climate emergency and make a plan on how to address it****19. Meetings to attend or attended****20. Correspondence****21. Matters of Urgency – at the Chairman’s Discretion****22. Date of Next Meetings:**

- 25<sup>th</sup> January 2023 for Planning meeting
- 8<sup>th</sup> February 2023 for Parish Council meeting